



# GSU Convention 2011

## Convention Bulletin 2

April 29, 2011

**To: GSU Local Presidents**

Dear Sisters and Brothers:

This Bulletin deals with Delegate Credentials, Registration Fee, and Resolutions.

### Delegate Credentials

You must submit all your Delegate Credentials to the GSU National Office by **June 25, 2011**. We have enclosed sufficient copies of the Credential form for your Local Delegates as well as for Alternate Delegates.

Here are some key points to remember about Delegate Credentials.

- An Accredited Delegate is the Official representative of their Local. They will attend convention, participate in the debate, and vote on motions and resolutions. Only Accredited Delegates may stand for election at the GSU Convention. Their expenses will be paid by GSU in accordance with GSU Regulation 4.
- An Alternate Delegate does not attend Convention unless they replace an Accredited Delegate who cannot attend the convention. However, Locals may choose to send their Alternates to Convention as Observers.
- An Observer attends convention for educational or informative reasons. Their Locals may also elect them as an Alternate delegate, which will enable them to replace an Accredited Delegate who must leave the convention. Observers will not participate in the debate, and will not vote. All expenses for Observers are the responsibility of their Local.

### Registration Fee

The Delegate Registration Fee for this Convention is \$150.00. This fee helps cover the cost of the Convention Kit and the social functions. Please submit this amount with each Delegate and Observer Credential.

## Resolutions

Resolutions from Local meetings must be received in the GSU national office by **June 25, 2011**.

Resolutions **must** be submitted in writing on the enclosed resolution form to ensure that we have original signatures. An electronic copy of this form is also available on the GSU website at [www.gsu-ssg.ca](http://www.gsu-ssg.ca).

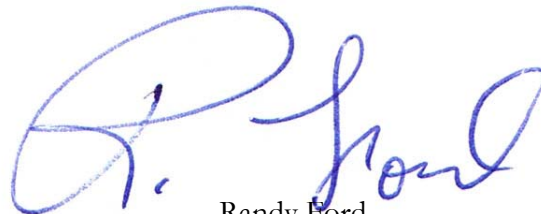
Resolutions **must also** be provided in electronic format as well. You may email them to [gsu-ssg@psac.com](mailto:gsu-ssg@psac.com) or save them on a CD and include them with the signed original resolutions.

Resolutions are a very important part of Convention business. Please read the attached documents about resolutions and give copies to your Local Resolutions Committee.

## PSAC Convention Courses

All PSAC Regional Offices will be holding Convention Procedures and Convention Preparation courses this year in preparation for all the PSAC Conventions. We encourage all potential convention delegates as well as all Local members involved or interested in preparing resolutions to attend these courses. For information, please contact your Regional Vice-president or the PSAC Regional Office nearest you.

In solidarity,



Randy Ford  
Acting National President  
Government Services Union, PSAC

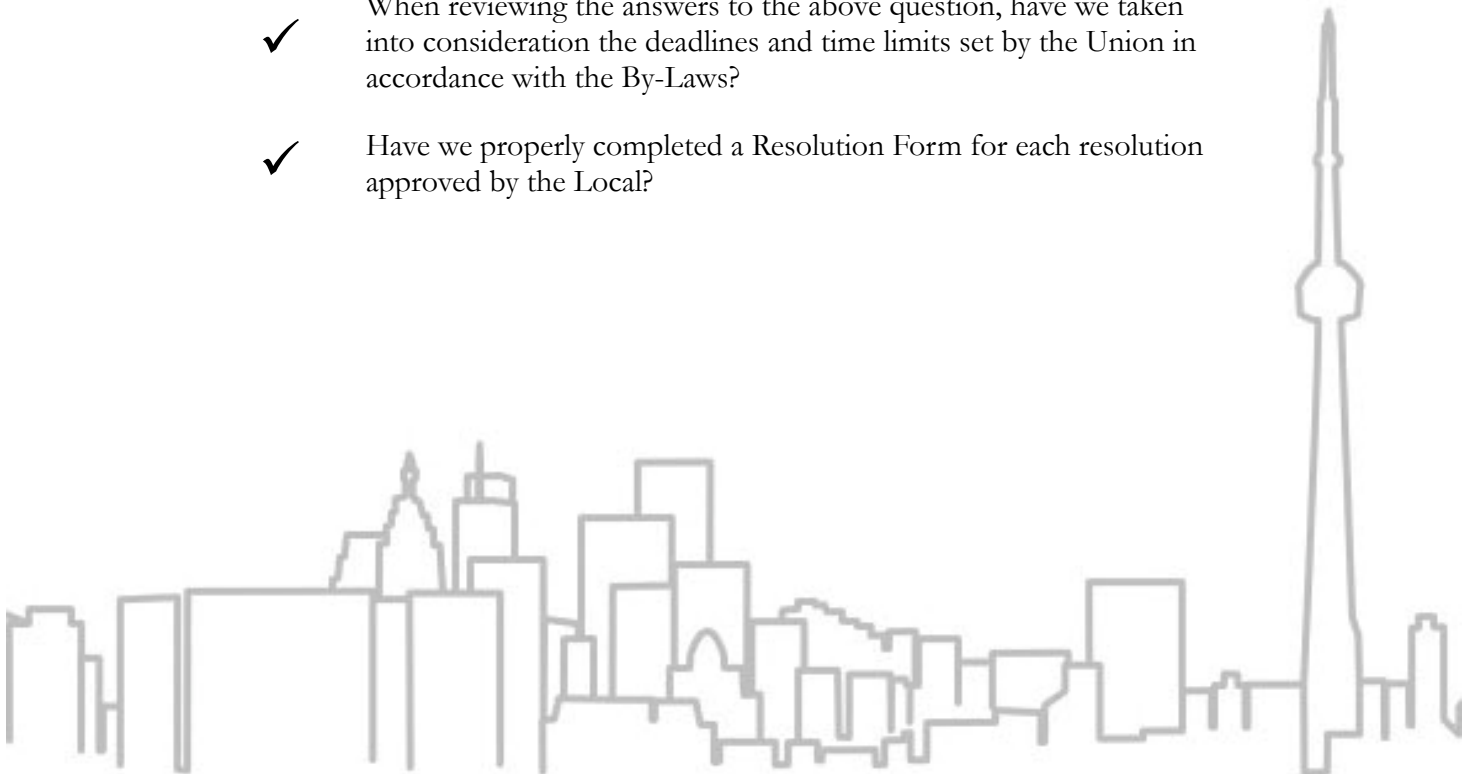
Attach.

cc. GSU National Council and Local Secretaries  
AEU VIII

# Checklist 1

## Resolution Preparation Procedures

- ✓ What deadline date has the Union established for the receipt of Resolutions sent by Locals to the Convention?
- ✓ When should we hold our Local Meeting, to allow the members to discuss and approve the Resolutions that their Local will send to Convention? (Note: this is a requirement based on GSU By-Law 12 Sect. 3.)
- ✓ Will this Local establish a Local Resolution Committee? If yes, who will it be and when will it meet?
- ✓ What documents must we provide to the Committee to allow it to do its job effectively?
- ✓ When should the Local Resolutions Committee begin its work?
- ✓ When reviewing the answers to the above question, have we taken into consideration the deadlines and time limits set by the Union in accordance with the By-Laws?
- ✓ Have we properly completed a Resolution Form for each resolution approved by the Local?



# Checklist 2

## Resolution Content

- ✓ Does the Resolution identify a problem? (The “WHEREAS” sections of the Resolution.)
- ✓ Does the Resolution propose action or a solution? (The “BE IT RESOLVED” section of the Resolution)
- ✓ Does this Convention have the power (jurisdiction) to implement the action?
- ✓ Is the Resolution clear and not open to misinterpretation?
- ✓ Is the Resolution confined to one subject and one objective?
- ✓ What is the total effect of the Resolution? (Does it require constitutional amendments, budget provisions?)
- ✓ Is the Resolution as short and as concise as possible? (Each Resolution should be no longer than 150 words.)

